Mr O Williams Chief Executive Town Hall Rawtenstall BB4 7LZ Telephone (01706) 217777 This matter is being dealt with by Mr C McConville Telephone (01706) 244508
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THE COUNCIL DOES NOT ACCEPT SERVICE
OF DOCUMENTS BY E-MAIL

Our Reference: CM/CMB

14th February 2005

<u>COUNCILLOR JUNE FORSHAW – MAYOR</u>

Ladies and Gentlemen

In accordance with the provisions of the Local Government Act 1972, I hereby summon you to attend a meeting of the Council of the Borough which will be held at the Astoria, Rawtenstall on Tuesday 22nd February 2005 at <u>7.00 pm</u> precisely. Notice of the time and place of the meeting has been published as provided by the Act.

AGENDA

1. APOLOGIES FOR ABSENCE

2. CONFIRMATION OF MINUTES

To receive as read and approve as a correct record the Minutes of the Council Meeting held on 16th February 2005 (to be circulated)

3. DECLARATIONS OF INTEREST

4. COMMUNICATIONS FROM THE MAYOR, THE LEADER OR HEAD OF PAID SERVICE

To receive any communications that the Mayor, the Leader or the Head of Paid Service that they may desire to lay before the Council.

5. MEMBERS QUESTION TIME

6. PUBLIC QUESTION TIME

7. HOUSING REVENUE ACCOUNT ESTIMATES 2005/2006/COUNCIL HOUSE RENTS

- a) To approve the Housing Revenue Account Estimates for 2005/2006 (report attached)
- b) To agree the level of Council House Rents and associated charges recommended by the Executive at their meeting on 9th February. (A copy of the report of the Finance and Administration Manager and the recommendations of the Executive are attached)

8. GENERAL FUND ESTIMATES AND COUNCIL TAX LEVY 2005/2006

To approve the Revenue Budgets and to set the Council Tax for 2005/2006 (report attached)

For Chief Executive