# Rossendaleali **Community Impact Assessment**

### **Checklist & Signature Sheet**

This should be commenced at the start of the Community Impact Assessment (CIA) process.

Name of Strategy/Policy/	Animal Boarding Establishment Policy Review
Service or Function:	2010

Initial CIA

Full CIA

Please check the following steps have been completed before signing below:

- Sections 1 to 4 completed
- Action Plan completed (where appropriated)
- Notified all relevant Officers/Service Areas/Partners

Signed: .....

Job Title: Health and Housing Manager Department: Health, Housing and Regeneration Date commenced Assessment:19.07.10 Date completed: 19.07.10

Received by and date received in the People & Policy Team: Please sign the CIA as indicated above, retain a copy and send a copy of the CIA to:

Liz Murphy Head of People and Policy **Rossendale Borough Council** Stubbylee Hall Stubbylee, Bacup Rossendale **OL13 0DE** lizmurphy@rossendalebc.gov.uk

#### MANAGEMENT ACTION REQUIRED (to be completed by the Head of P&P)

- Referred back to Assessor for amendment : (date) •
- Refer to Committee: (specify committee & date)
- Considered by Community Impact Assessment & Scrutiny Group: (date) (date)
- Published/made publicly available on: •

Date of Review<sup>1</sup>:

<sup>&</sup>lt;sup>1</sup> This date will be set on an annual basis as default for review unless otherwise specified by you.

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#### COMMUNTIY IMPACT ASSESSMEMT INITIAL SCREENING FORM

Name of Community Impact Assessment (the policy, decision, strategy, programme, procedure, action plan, function or service etc.):	Animal Boarding Establishment Policy Review 2010		
Officer Name(s):	Rebecca Lawlor		
Job Title & Location:	Health and Housing Manager Futures Park		
Service Area/ Team:	Health, Housing and Regeneration		
Telephone & Email Contact:	01706 252402 rebeccalawlor@rossendalebc.gov.uk		
Date Assessment:	<b>Commenced:</b> 19.07.10	<b>Completed:</b> 19.07.10	

## Is the policy<sup>2</sup> or decision under review (please tick)

New/Proposed	Modified/adapted	Existing			
1. Scope of the Commun	ity Impact Assessment				
Policy and legislation revie and update to Model Licer	00	imal Boarding Establishments			
<b>2. Aims &amp; Objectives –</b> summaries the main aims/objectives of the policy, decision, strategy, action plan, project or procedure (please refer to CIA Guidance for details)					
Objective is for updated co across Rossendale.	ncise model conditions for Ar	nimal Boarding Establishments			

<sup>&</sup>lt;sup>2</sup> Policy can be defined as a policy document, decision, strategy, function, service, action plan, programme, procedure, initiative or process.

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3. Impact – Could a particular group of people be affected differently in either a negative or positive way?				
	Positive Impact – it could benefit	Negative Impact – it could disadvantage/ affect differently	Neutral Impact (Neither)	Please indicate whether this is high (H), medium (M) or low (L). If a negative impact is identified please complete a Full CIA <sup>3</sup>
Women				
Men				
Race (Ethnicity or Nationality) – BME or Majority Population - please state which group(s):				
People with a disability (physical, learning/ mental health)				
Lesbians, gay men and bisexual people			$\square$	
Transgendered people				
Older people (60+)				
Younger people (17-25), and children				
Religious / Faith groups <sup>4</sup>				
Other excluded groups (e.g. careers, rurally isolated, gypsies & roma travelers, people on low incomes etc.). Please state which group(s):				

Is a Full Community Impact Assessment required? Yes: 🗌 No:🖂

Head of P&P signature:

Lead Officer signature: Rebecca Lawlor

Date: 19.07.10

<sup>&</sup>lt;sup>4</sup> Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, and Hindus. Consider faith categories individually and collectively when considering positive and negative impacts.

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Date Issued: June 2009 Issued by: Head of People & Policy

<sup>&</sup>lt;sup>3</sup> If you have identified any negative impact you *will* need to complete a Full Community Impact Assessment. If there are no negative impacts identified you do not need to complete a Full Community Impact Assessment.