

**MINUTES OF: LICENSING SUB-COMMITTEE (DRIVERS)**

**Date of Meeting: 30<sup>th</sup> November 2023**

**Present: Councillors Marriott (Chair), Cheetham and Gill**

**In Attendance: Sattar Hussain, Legal Officer  
Yasmin Ahmed, Principal Legal Officer  
Susan Chadwick, Public Protection Manager  
Marcus Asquith, Public Protection Officer  
1 Applicant  
1 Licence Holder  
Licence Holder's Representative**

## **BUSINESS MATTERS**

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. URGENT ITEMS**

There were no urgent items of business.

**4. EXCLUSION OF PUBLIC AND PRESS**

**Resolved:**

That the public and press be excluded from the following items of business under Section 100(A)(4) of the Local Government Act 1972 since they involved the disclosure of exempt information under Paragraph 1 of Schedule 12A of the Act.

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**5. REPORT TO CONSIDER AN APPLICATION FOR THE GRANT OF A PRIVATE HIRE DRIVER'S LICENCE FOR SD (ITEM C1)**

The Chair welcomed the Applicant to the Sub-Committee.

The Public Protection Manager outlined to all persons present the relevant information, which applied to all confidential applications.

The Public Protection Manager presented the report and detailed the circumstances that had brought the Applicant before the Sub-Committee.

The Applicant presented their case to the Sub-Committee.

The Sub-Committee members asked questions for clarification purposes only.

The Applicant, Public Protection Manager and Public Protection Officer left the room to enable the Sub-Committee to come to a decision.

The Applicant, Public Protection Manager and Public Protection Officer re-entered the room to enable the Sub-Committee to advise their decision.

**Resolved:**

That the application be refused. The Sub-Committee did not consider the applicant to be a fit and proper person to hold a Private Hire driver's licence.

The Applicant was informed of their right of appeal to the Magistrates' Court which must be exercised within 21 days of service of the decision letter upon them.

The Applicant would be informed of the reason for the Council's decision in writing.

**Reason for Decision**

The matter had been considered in accordance with the Council's approved procedure, the Council's Guidelines on Convictions, the conditions attached to the Policy for the Licensing of: Hackney Carriage Drivers and Vehicles, Private Hire Operators, Drivers and Vehicles, the conditions attached to the Enforcement Policy - Hackney Carriage Drivers and Vehicles, Private Hire Drivers, Operators and Vehicles, and the Sub-Committee took into account all the relevant information put before them.

**6. REPORT TO CONSIDER THE REVIEW OF A PRIVATE HIRE DRIVER'S LICENCE FOR AH (ITEM C2)**

The Chair welcomed the Licence Holder and their representative to the Sub-Committee.

The Public Protection Manager outlined to all persons present the relevant information, which applied to all confidential applications.

The Public Protection Manager presented the report and detailed the circumstances that had brought the Licence Holder before the Sub-Committee.

The Licence Holder presented their case to the Sub-Committee.

The Sub-Committee members asked questions for clarification purposes only.

The Licence Holder, their representative, Public Protection Manager and Public Protection Officer left the room to enable the Sub-Committee to come to a decision.

The Licence Holder, their representative, Public Protection Manager and Public Protection Officer re-entered the room to enable the Sub-Committee to advise their decision.

**Resolved:**

The Licence Holder's Private Hire driver's licence be suspended until a Council-approved driving test is taken and passed and written evidence of this is provided to the Licensing Unit.

The Licence Holder was informed of their right of appeal to the Magistrates' Court which must be exercised within 21 days of service of the decision letter upon them.

The Licence Holder would be informed of the reason for the Council's decision in writing.

**Reason for Decision**

The matters had been considered in accordance with the Council's approved procedure, the Council's Guidelines on Convictions, the conditions attached to the Policy for the Licensing of: Hackney Carriage Drivers and Vehicles, Private Hire Operators, Drivers and Vehicles, the conditions attached to the Enforcement Policy - Hackney Carriage Drivers and Vehicles, Private Hire Drivers, Operators and Vehicles and the Sub-Committee took into account all the relevant information put before them.

**7. REPORT TO CONSIDER THE REVIEW OF A HACKNEY CARRIAGE DRIVER'S LICENCE FOR AH (ITEM C3)**

The Chair welcomed the Licence Holder and their representative to the Sub-Committee.

The Public Protection Manager outlined to all persons present the relevant information, which applied to all confidential applications.

The Public Protection Manager presented the report and detailed the circumstances that had brought the Licence Holder before the Sub-Committee.

The Licence Holder presented their case to the Sub-Committee.

The Sub-Committee members asked questions for clarification purposes only.

The Licence Holder, their representative, Public Protection Manager and Public Protection Officer left the room to enable the Sub-Committee to come to a decision.

The Licence Holder, their representative, Public Protection Manager and Public Protection Officer re-entered the room to enable the Sub-Committee to advise their decision.

**Resolved:**

The Licence Holder's Hackney Carriage driver's licence be suspended until a Council-approved driving test has been taken and passed and written evidence of this is provided to the Licensing Unit.

The Licence Holder was informed of their right of appeal to the Magistrates' Court which must be exercised within 21 days of service of the decision letter upon them.

The Licence Holder would be informed of the reason for the Council's decision in writing.

**Reason for Decision**

The matters had been considered in accordance with the Council's approved procedure, the Council's Guidelines on Convictions, the conditions attached to the Policy for the Licensing of: Hackney Carriage Drivers and Vehicles, Private Hire Operators, Drivers and Vehicles, the conditions attached to the Enforcement Policy - Hackney Carriage Drivers and Vehicles, Private Hire Drivers, Operators and Vehicles and the Sub-Committee took into account all the relevant information put before them.

**The meeting concluded at 11:30am**

**Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_