

## Annual Meeting of: The Council

**Time:** 6.30pm

**Date**

16<sup>th</sup> May 2025

**Venue:** Council Chamber, The Business Centre, Futures Park, Bacup. OL13 0BB



**The meeting will also be live streamed at the following link:**

<https://www.youtube.com/channel/UCrLsMDOP7AYxik5pNP0gTIA/streams>

**Supported by:** Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422

Email: [carolynsharples@rossendalebc.gov.uk](mailto:carolynsharples@rossendalebc.gov.uk)

	ITEM	Lead Member/Contact Officer
<b>A.</b>	<b>CIVIC MATTERS</b>	
<b>A1.</b>	<b>Election of the Mayor</b> The retiring Mayor will invite nominations for the position of Mayor for 2025/26.	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: <a href="mailto:carolynsharples@rossendalebc.gov.uk">carolynsharples@rossendalebc.gov.uk</a>
<b>A2.</b>	<b>Election of the Deputy Mayor</b> The Mayor will invite nominations for the position of Deputy Mayor for 2025/26.	
<b>A3.</b>	<b>Presentation and vote of thanks to the retiring Mayor and Consort</b>	
<b>B.</b>	<b>BUSINESS MATTERS</b>	
<b>B1.</b>	<b>Apologies for absence</b>	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: <a href="mailto:carolynsharples@rossendalebc.gov.uk">carolynsharples@rossendalebc.gov.uk</a>
<b>B2.</b>	<b>Minutes of the last meeting</b> To approve and sign as a correct record the minutes of the Council meeting held on 2 <sup>nd</sup> April 2025.	
<b>B3.</b>	<b>Urgent items of business</b> To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency.	
<b>B4.</b>	<b>Declarations of interest</b> <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i>  Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Clare Birtwistle, Monitoring Officer. Tel: (01706) 252438 Email: <a href="mailto:clarebirtwistle@rossendalebc.gov.uk">clarebirtwistle@rossendalebc.gov.uk</a>

The agenda and reports are also available for inspection on the Council's website <https://www.rossendale.gov.uk/>. Other formats are available on request. Tel 01706 217777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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<b>B5.</b>	<b>Communications from the Mayor, the Leader and Head of Paid Service</b> To receive any communications from the Mayor, the Leader or the Head of the Paid Service that they may wish to lay before the Council.	Carolyn Sharples, Committee and Member Services Manager Tel: 01706 252422 Email: <a href="mailto:carolynsharples@rossendalebc.gov.uk">carolynsharples@rossendalebc.gov.uk</a>
<b>B6.</b>	<b>Urgent decisions</b> To note any urgent key decisions that have been taken by the Cabinet since the last meeting of the Council:  Special Urgency Decision taken 11 <sup>th</sup> April 2025 regarding the acceptance of the Household Support Fund 7 (HSF7) grant as detailed in the decision notice:  <a href="https://www.rossendale.gov.uk/downloads/file/19114/special-urgency-decision-household-support-fund-7">https://www.rossendale.gov.uk/downloads/file/19114/special-urgency-decision-household-support-fund-7</a>	Clare Birtwistle, Head of Legal/ Monitoring Officer (01706) 252438 <a href="mailto:clarebirtwistle@rossendalebc.gov.uk">clarebirtwistle@rossendalebc.gov.uk</a>
<b>B7.</b>	<b>Political balance, committees and outside bodies for 2025/26</b> To consider the report of the Chief Executive on the allocation of seats to the political groups; the appointments to committees, and appointments to outside bodies for the year.	Rob Huntington, Chief Executive. Tel: (01706) 252447 Email: <a href="mailto:robhuntington@rossendalebc.gov.uk">robhuntington@rossendalebc.gov.uk</a>



**Rob Huntington**  
**Chief Executive**

**Date Published:** 8<sup>th</sup> May 2025