

Subject:	Public Meeting Schedule	Status:	For Publication	
Report to:	Council		Date:	17 December 2025
Report of:	Executive and Democratic Services Manager		Portfolio Holder:	Environment and Corporate Services
Key Decision:	<input type="checkbox"/>	Forward Plan <input type="checkbox"/>	General Exception <input type="checkbox"/>	Special Urgency <input type="checkbox"/>
Equality Impact Assessment:	Required:	No	Attached:	No
Biodiversity Impact Assessment:	Required:	No	Attached:	No
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1. RECOMMENDATION

That Council agree the Public Meeting Schedule containing dates of public meetings for 2026/27 as detailed at Appendix A.

2. EXECUTIVE SUMMARY

- To ask members to consider and agree the public committee meeting dates for 2026/27.
- To enable councillors to be aware of key meeting dates.
- To inform and publicise public meetings for 2026/27.

3. BACKGROUND

The Council is required to agree an annual meeting schedule.

4. DETAILS

4.1 The proposed schedule of public meetings for 2026/27 is attached at Appendix A for consideration and approval.

4.2 Early approval of the meeting schedule assists with:

- enabling councillors to plan their workloads for the coming year
- informing of expected committees and planning training dates
- informing partner organisations of councillor availability to attend other meetings
- enabling deadlines and lead-in times to be communicated to the relevant officers

4.3 Consultation has taken place with relevant managers, Corporate Management Team, the lead member, Cabinet members and group leaders.

5. RISK

All the issues raised and the recommendation in this report involve risk considerations as set out below:

- A meeting schedule is required in order to provide good customer service, promote local democracy and encourage public participation and involvement in the decision making process.
- Decisions made at any unscheduled or unpublicised meetings would be breaking the statutory legal requirements, thus making the Council open to legal challenge.

6. FINANCE

There are no specific financial implications arising from this report.

7. LEGAL

There are no specific legal implications identified as arising from this report, other than the need to meet Access to Information requirements for public meetings that take place during the municipal year.

8. POLICY AND EQUALITIES IMPLICATIONS

There are no identified policy implications or equality impacts for the Council arising from this report.

9. REASON FOR DECISION

To agree a committee schedule in order to ensure that the Council can effectively conduct its business.

No background papers

Appendix A

Version draft 1 as at 02.12.2025 - Rossendale Borough Council – Public Meetings Timetable 2026/27

All the meetings below are held at 6.30pm in the Council Chamber unless otherwise stated on the agenda.													
Meeting	May 2026	June 2026	July 2026	Aug 2026	Sept 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	
Full Council	22 AM		8			7		9			3 B , 24		
Cabinet	13		15		23	21		2		10 B	17		
Development Control	19	23	21		1	6	17	15	19		2	13	
Overview and Scrutiny		15			14		9		18	8 B	22		
Licensing											9		
Audit and Accounts			29			14			27		10		

AM = Annual Council Meeting

B = Budget Meeting

E = Extraordinary meeting

S = Special

Community Partnership Meetings are held in a local area venue and usually start at 6.30pm.

Please note that these are not Council meetings and dates may be subject to mid-year changes.

Meeting	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026
Bacup		25				22				11		
Haslingden		4				15				4		
Rawtenstall		18				1			21			
Whitworth		9			22				26			