

ROLE SPECIFICATION

CABINET MEMBER – COMMUNITY AND PARTNERSHIPS

CONTEXT

The majority of the Council's Executive functions are the responsibility of the Cabinet (as assigned to it by law or under the Constitution) who will take most of the day to day key decisions. The Cabinet has to make decisions which are in line with the Council's overall policies and budget.

ROLE

Members of the Cabinet have wide ranging leadership roles and will need to:

- lead the preparation of the Council's Budget and Policy Framework,
- be the focus for forming partnerships with other local public, private, voluntary and community sector organisations to address local needs;
- ensure that the diverse needs of all groups and citizens are properly reflected in local strategies, plans and service provision;
- commit to the delivery of fair and non discriminatory services to all members of the local community;
- commit to upholding human rights and promoting equality of opportunity and good race relations;
- present where appropriate reports to the Overview and Scrutiny Management Committee or Panels.
- represent the Council's view on Portfolio issues at Council, Cabinet and where appropriate, overview and scrutiny meetings;
- represent the view of the Council on matters of corporate or strategic policy as the lead Cabinet member, to the Government and to other bodies and organisations relevant to the Council's work;
- participate as a member of any panel, task group or other Council forum as appropriate;
- participate in local consultative arrangements and actively engage in communication and dialogue with any bodies and organisations involved in portfolio issues;
- have a responsibility for any functions delegated to the Cabinet as a whole.

SPECIFIC ROLES AND RESPONSIBILITIES

The role of the Cabinet Member for Community and Partnerships is pivotal to the success of the Council in meeting its priorities especially the delivery of a range of activities within the Community and Partnership Service area within a corporate and community-planning framework adopted by Council.

In addition, this role has lead political responsibility for the successful delivery of operational and financial performance targets within the Council's Business Planning framework on all issues relating to the Community and Partnerships portfolio, in conjunction with appropriate Senior Officers.

The main areas of responsibility for Community and Partnerships are:

- participation in the formulation and application of policies and in decision making on cross cutting issues, concentrating on the following policy and service areas:-
 - Area Forums Development
 - Grants to Outside Bodies
 - Community Involvement and Development
 - LSP Liaison
 - Leisure
 - Community Cohesion
 - Town Twinning
 - Young People
 - Older People
 - Health
- To ensure that appropriate Strategies and Plans for Community and Partnership Services in the Borough are researched, formulated and reconciled with other Strategies and Plans of equivalent status;
- To be the principal point of liaison with Rossendale's twin towns and in other similar relationships of similar status and intent, promoting the cultural diversity of the Borough.
- To be the member lead in respect of the development of the Borough's Sustainable Community Strategy.
- To promote the work of the Local Strategic Partnership within and outside the Council.

PRIORITIES FOR 2006/07 AND BEYOND

Set out in the relevant portfolio plan available on www.rossendale.gov.uk