

**Subject:** Allocation and Definition of Portfolios

**Status:** For Publication

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**Report to:** The Cabinet

**Date:** 6<sup>th</sup> June 2007

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**Report of:** Chief Executive

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**Portfolio**

**Holder:** Leader of the Council

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**Key Decision:**

NO

Forward Plan  General Exception  Special Urgency

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**1. PURPOSE OF REPORT**

1.1 To make members aware of the Leader of the Council's decisions in relation to the allocation and definition of Cabinet portfolios.

**2. CORPORATE PRIORITIES**

2.1 The matters discussed in this report are linked to and support the following corporate priorities:

- *Equipping councillors to fulfill their leadership role in the community – through the allocation of clear responsibility for the Council's activities to the individual members of the Cabinet*

**3. RISK ASSESSMENT IMPLICATIONS**

3.1 There are no specific risk issues for members to consider arising from this report.

**4. BACKGROUND AND OPTIONS**

4.1 The allocation and definition of portfolios amongst the various members of the Cabinet is a matter for the Leader of the Council. As previously reported there are a range of options, as to the structuring of portfolios ranging from wholly reflecting the management units within the organisation to wholly reflecting the organisation's priorities. The previous portfolios represented a half-way house between these two extremes.

- 4.2 Having opted for a smaller cabinet, and during the budget process having developed a more focussed range of priorities the Leader's proposed allocation of portfolios is as follows:

Cabinet Member	Portfolio
Councillor D Ruddick	Leader
Councillor W Challinor	Deputy Leader and Portfolio Holder for Regenerating and Promoting Rossendale
Councillor J Driver	Portfolio Holder for a Clean and Green Rossendale
Councillor B Essex	Portfolio Holder for a Well Managed Council
Councillor J Graham	Portfolio Holder for Health and Wellbeing
Councillor A Tickner	Portfolio Holder for Quality Services to Customers

- 4.3 This arrangement of portfolios merges the three enabling priorities into one priority around being a well managed council, a refinement which, subject to member approval, it is intended to also reflect in the Corporate Plan. The regeneration and promotion priorities are placed in the same priority because of their close association and to avoid splitting the activities of service units between portfolios where possible.
- 4.4 Role descriptions for each portfolio are attached to this report for information, and will be included in portfolio packs in due course. Following agreement of the Corporate Plan portfolio plans summarising the key tasks within each portfolio will be produced.

## **5. COMMENTS OF THE HEAD OF FINANCIAL SERVICES**

- 5.1 There are no financial implications arising directly from this report, although a smaller cabinet will result in some saving on the budget for members allowances.

## **6. COMMENTS OF THE HEAD OF LEGAL AND DEMOCRATIC SERVICES**

- 6.1 There are no legal implications arising from this report.

## **7. COMMENTS OF THE HEAD OF HUMAN RESOURCES**

- 7.1 There are no immediate human resource implications arising from this report.

## **8. CONCLUSION**

- 8.1 It is important that the Cabinet is able to give the organisation clear leadership on the delivery of the corporate priorities and the proposed allocation of responsibilities set out in this report aims to achieve this.

## 9. RECOMMENDATION

- 9.1 That the proposals of the Leader in relation to the allocation and definition of portfolios are noted.

## 10. CONSULTATION CARRIED OUT

- 10.1 Leader of the Council, Chief Executive.

<b>Contact Officer</b>	
Name	George Graham
Position	Executive Director of Resources
Service / Team	Executive Team
Telephone	01706 252429
Email address	<a href="mailto:georgegraham@rossendalebc.gov.uk">georgegraham@rossendalebc.gov.uk</a>

No background papers