

Subject: Allocation and Definition of **Status:** For Publication
Portfolios

Report to: The Cabinet

Date: 18 June 2008

Report of: Chief Executive

Portfolio

Holder: Leader of the Council

Key Decision: No
Forward Plan General Exception Special Urgency

1. PURPOSE OF REPORT

1.1 To make Elected Members aware of the Leader of the Council's decision in relation to the allocation and definition of Cabinet portfolios.

2. CORPORATE PRIORITIES

2.1.1 The matters discussed in this report impact directly on the following corporate priorities and associated corporate objective.

- Well Managed Council (Improvement, Community Network) – through allocation of clear responsibility for the Council's activities and community leadership roles to individual members of the Cabinet.

3. RISK ASSESSMENT IMPLICATIONS

3.1 There are no specific risks arising from this report.

4. BACKGROUND AND OPTIONS

4.1 The allocation and definition of portfolios amongst the various members of the Cabinet is a matter for the Leader of the Council. As previously reported there are a range of options with regard to the structuring of portfolios ranging from wholly reflecting the management units within the organization to wholly reflecting the organisation's priorities. In 2007 there was a move to reflect focus on outcomes as well as service delivery.

4.2 The Leader's proposed allocation of portfolios is as follows:

Cabinet Member	Portfolio
Councillor A Swain	Leader of the Council
Councillor W Challinor	Deputy Leader of the Council and Portfolio Holder for Regeneration and Leisure
Councillor P Steen	Portfolio Holder for Environmental Services
Councillor J Graham	Portfolio Holder for Communities and Neighbourhoods
Councillor D Smith	Portfolio Holder for Customer Services
Councillor B Essex	Portfolio Holder for Finance and Resources

4.3 Following agreement of the Corporate Plan portfolio plans summarizing key tasks within each portfolio will be produced.

COMMENTS FROM STATUTORY OFFICERS:

5. SECTION 151 OFFICER

5.1 There are no financial implications arising directly from this report.

6. MONITORING OFFICER

6.1 There are no legal implications arising from this report.

7. HEAD OF PEOPLE AND ORGANISATIONAL DEVELOPMENT (ON BEHALF OF THE HEAD OF PAID SERVICE)

7.1 There are no human resource implications arising from this report.

8. CONCLUSION

8.1 It is important the Cabinet is able to give the organization clear leadership on the delivery of the corporate priorities and the proposed allocation of responsibilities set out in this report aims to achieve this.

9. RECOMMENDATION

9.1 That the proposals of the Leader in relation to the allocation and definition of portfolios are agreed.

10. CONSULTATION CARRIED OUT

10.1 Elected Members and senior officers.

11. EQUALITY IMPACT ASSESSMENT

Is an Equality Impact Assessment required No

Is an Equality Impact Assessment attached No

12. BIODIVERSITY IMPACT ASSESSMENT

Is a Biodiversity Impact Assessment required No

Is a Biodiversity Impact Assessment required No

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No background papers