

ROSSENDALE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1st JULY 2008 TO 31st OCTOBER 2008

The Forward Plan sets out the details of the key decisions which the Cabinet or Officers expect to take during the next four month period and beyond where possible. The Plan is updated every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined as one that either:

- a) is, in value worth more than £100,000, or
- b) has a **significant impact** because (for example) it either:
 - (i) affects individuals or organisations outside the Borough;
 - or
 - (ii) will have a long term (more than 5 years) or permanent effect on the council or the borough.

The current members of the Cabinet are:

Councillor Tony Swain	Leader of the Council
Councillor William Challinor	Deputy Leader and Portfolio Holder for Regeneration and Leisure
Councillor Peter Steen	Portfolio Holder for Environmental Services
Councillor Brian Essex	Portfolio Holder for Finance and Resources
Councillor Janet Graham	Portfolio Holder for Communities and Neighbourhoods
Councillor Darryl Smith	Portfolio Holder for Customer Services

The Council's Management Team comprises:

Carolyn Wilkins	Chief Executive
Helen Lockwood	Deputy Chief Executive
George Graham	Executive Director of Resources
Linda Fisher	Executive Director of Regulatory Services
Andrew Buckle	Head of Customer Services and ICT
Phil Seddon	Head of Financial Services
Liz Murphy	Head of People and Organisational Development
Lesley Noble	Head of Policy and Performance
Steve Jackson	Acting Head of Regeneration
Carole Todd	Head of Street Scene and Neighbourhood Services

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each key decision.

Under the Access to Information Procedure rules set out in the Council's Constitution, a key decision may not be taken, unless:

- It is published in the Forward Plan
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given

The law and the Council's Constitution provide an exception that allows urgent key decisions to be made, even though they have not been included in the Forward Plan. This is provided for in Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

The Forward Plan also contains details of significant decisions which will be considered by the Cabinet with recommendations to Full Council.

Copies of the following documents may be inspected at the Rossendale Borough Council One Stop Shop, Town Centre Offices, Lord Street, Rawtenstall, Rossendale, Lancashire, BB4 7LZ or accessed from the Council's website www.rossendale.gov.uk

Publication Date: 13th June 2008

- The Council's Constitution
- The Forward Plan
- Reports on the key decisions to be taken
- The minutes or decision notice for each key decision, which will normally be published 4 working days after having been made.

Members of the public are welcome to attend meetings of the Cabinet and the dates and times of the meetings are published on the Council's website www.rossendale.gov.uk or you may contact the Democratic Services Section on telephone number 01706 252422 or email democracy@rossendalebc.gov.uk for further details.

Details of the decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Expected Date of Decision	Proposed Consultees	Method(s) of Consultation	Documents to be considered by the decision taker	Representations may be made to the following officer
Revised Interim Housing Policy	Full Council	Regeneration and Leisure	July 2008	Members	Meetings	Report and New Interim Housing Policy SPD	Stephen Stray Planning Unit Manager Tel: 01706252420 Email: stephenstray@rosseendalebc.gov.uk
Pennine Lancashire Flag	The Cabinet	Customer Services	July 2008	Portfolio Holder	Meetings	Report	Nick Molyneux, Communications Manager Tel: 01706 238604 Email: nickmolyneux@rosseendalebc.gov.uk
Unified Asset Management Plan with Lancashire County Council	The Cabinet	Finance and Resources	July 2008	Lancashire County Council	Meetings and Report	Report	Michael Forster, Property Services Manager Tel: 01706 252442 Email: michaelforster@rossendalebc.gov.uk
City Development Company	The Cabinet	Regeneration and Leisure	July 2008	Pennine Lancashire Leaders and Chief Executives Policy Overview and Scrutiny	Meetings	Report	Carolyn Wilkins, Chief Executive Tel: 01706 252428 Email: carolynwilkins@rosseendalebc.gov.uk
Housing Green Paper	The Cabinet	Regeneration and Leisure	July 2008	Elected Members Policy Overview and Scrutiny	Meetings	Report	Steve Jackson, Acting Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rosendalebc.gov.uk

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Environmental Health Strategy	The Cabinet	Environmental Services	July 2008	Elected Members, Businesses	Meetings	Report	Philip Mepham Environmental Health Manager Tel: 01706 252566 Email: philipmepham@rosseendalebc.gov.uk
Investigations at Whitworth Vale Gas Works Site	The Cabinet	Environmental Services	July 2008	Ward members and local community	Meeting, and communications plan	Report	Philip Mepham Environmental Health Manager Tel: 01706 252566 Email: philipmepham@rosseendalebc.gov.uk
Policy for amended drawings submitted during the planning process (Validation Policy)	The Cabinet	Regeneration and Leisure	August 2008	Development Control Committee	Meetings	Report	Linda Fisher, Executive Director of Regulatory Services Tel: 01706 252447 Email: lindafisher@rossendalebc.gov.uk
Scores on the Doors – recognition of food business standards	The Cabinet	Communities and Neighbourhoods	August 2008	Food trade in Rossendale	Meetings	Report	Philip Mepham Environmental Health Manager Tel: 01706 252566 Email: philipmepham@rosseendalebc.gov.uk
Open Space and Play Equipment SPD (part of Local Development Framework)	The Cabinet Full Council	Regeneration and Leisure	September 2008	Members	Meetings	Report and New SPD on Open Space and Play Equipment	Stephen Stray Planning Unit Manager Tel: 01706252420 Email: stephenstray@rosseendalebc.gov.uk

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Baltic Bridge Regeneration Project, Waterfoot	The Cabinet	Regeneration and Leisure	September 2008	Elected Members Public consultation has taken place	Meetings	Report	Steve Jackson, Acting Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rossendalebc.gov.uk
Enforcement Policy - Adoption of final Policy following consultation	The Cabinet	Regeneration and Leisure	September 2008	Policy Overview and Scrutiny	Meetings	Report	Carole Todd, Head of Street Scene and Neighbourhood Services Tel: 01706 252555 Email: caroletodd@rossendalebc.gov.uk Linda Fisher, Executive Director of Regulatory Services Tel: 01706 252447 Email: lindafisher@rossendalebc.gov.uk
Approval of Health & Wellbeing Strategy	The Cabinet	Communities and Neighbourhoods	September 2008	Consultation event planned for 2 nd July	Health Event	Draft Health & Wellbeing Strategy	Philip Mepham, Environmental Health Manager Tel: 01706 252566 Email: philipmepham@rossendalebc.gov.uk
Approval of the Strategic Housing Market Assessment for Rossendale	The Cabinet	Regeneration and Leisure	September 2008	Members, Officers, voluntary and statutory agencies, members of the public	Variety of methods including presentations to appropriate meetings and groups, public questionnaires	Final report produced by Consultants	Steve Jackson, Acting Head of Regeneration, Tel: 01706 252401, e-mail: stephenjackson@rossendalebc.gov.uk
Compulsory Purchase Order - vacant property 36 Blackburn Road, Haslingden	The Cabinet	Regeneration and Leisure	September 2008	Legal Property Service Ward Councillors	Meeting	Report	Steve Jackson, Acting Head of Regeneration, Tel: 01706 252401, e-mail:

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							stephenjackson@rosendalebc.gov.uk
Air Quality Strategy	The Cabinet	Environmental Services	October 2008	Business, residents, agencies and other local organisations	Consultation Plan	Report and Strategy document	Philip Mepham, Environmental Health Manager Tel: 01706 252566 Email: philipmepham@rosendalebc.gov.uk
Parking Strategy	The Cabinet	Regeneration and Leisure	October 2008	Members Parking Group Lancashire County Council Neighbouring Authorities	Meetings, production of draft report for comment, publication of draft on internet	Final draft strategy with covering report	Lucy Kershaw, Traffic and Parking manager Tel: 01706 252531 Email: lucykershaw@rosendalebc.gov.uk
Approval of the Allocation Development Plan Document (DPD) for consultation	Full Council	Regeneration and Leisure	November 2008	The issues and options documents will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the 2 nd Draft Statement of Community Involvement	Allocation DPD	Stephen Stray Planning Unit Manager Tel: 01706252420 Email: stephenstray@rosendalebc.gov.uk
Approval of the Proposals Map for consultation	Full Council	Regeneration and Leisure	November 2008	The issues and Options documents will be deposited for public consultation Policy Overview and Scrutiny	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the 2 nd Draft Statement of Community Involvement	Proposals Map	Stephen Stray Planning Unit Manager Tel: 01706252420 Email: stephenstray@rosendalebc.gov.uk

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Approval of the Core Strategy Revised Preferred Options (DPD) for consultation	Full Council	Regeneration and Leisure	November 2008	The revised preferred options document will be deposited for public consultation	Consultation in accordance with Regulation 25 of the TCPA (Local Development) (England) Regulations 2004. Consultation will also be in accordance with the Adopted Statement of Community Involvement	Core Strategy DPD	Stephen Stray Planning Unit Manager Tel: 01706252420 Email: stephenstray@rosse-ndalebc.gov.uk



Councillor Tony Swain
Leader of the Council