

Licensing Committee Procedure for Street Trading Consents

The Committee will consider applications in public unless:

- ✓ The Chair considers that it is appropriate for the matter to be heard in private and has passed the appropriate resolution for exemption where the public interest in maintaining the exemption outweighs the public interest in disclosing the information; **or**
- ✓ Upon consideration of a request from the applicant where the applicant is likely to disclose private or personal information relating to themselves or an employee and which should be excluded from the public domain, or where the applicant is likely to disclose information relating to their financial or business affairs.

If the applicant does not attend the meeting, the Committee may consider and determine the application in their absence.

Procedure

1. The Chair asks all parties to introduce themselves.
2. The Licensing Officer presents the report to the Committee.
3. The Applicant presents their case to the Committee.
The Chair asks if any other parties wish to speak.
4. The Committee can now ask questions of the Licensing Officer and the Applicant.
5. The Chair asks the Licensing Officer if they have anything further to contribute.
6. The Chair asks the Applicant if they have anything further to contribute.
7. The Licensing Committee make their decision.
8. The decision is given by the Chair of the Licensing Committee.
9. If the consent is not granted, the Applicant is advised that there is no right of appeal, only a right to Judicial Review.
10. The Chair concludes the item.