

Community Impact Assessment

Checklist & Signature Sheet

This should be commenced at the start of the Community Impact Assessment (CIA) process.

Name of Strategy/Policy/Service or Function:	Leisure Review Bacup Leisure Hall Re-allocation of user groups
---	---

Please check the following steps have been completed before signing below:

- Sections 1 to 4 completed
- Action Plan completed (where appropriated)
- Notified all relevant Officers/Service Areas/Partners

Signed:

Job Title: Communities Manager

Department: Communities

Date commenced Assessment:

Date completed:

Received by and date received in the People & Policy Team:

Please sign the CIA as indicated above, retain a copy and send a copy of the full CIA, including the Action Plan, to:

Liz Murphy
Head of People and Policy
Rossendale Borough Council
Stubbylee Hall
Stubbylee, Bacup
Rossendale
OL13 0DE
lizmurphy@rossendalebc.gov.uk

MANAGEMENT ACTION REQUIRED (to be completed by the Head of P&P)

- Referred back to Assessor for amendment. Date:
- Refer to Committee. Specify Committee & Date:
- Considered by Community Impact Assessment & Scrutiny Group. Date:
- Published/made publicly available on. Date

Signed:..... (Head of P&P) Date:

Date of Review¹:

¹ This date will be set on an annual basis as default for review unless otherwise specified by you.

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 1 of 16	

Community Impact Assessment Form

Name of Strategy/Policy:	Leisure Review Bacup Leisure Hall Re-allocation of user groups	
Officer Name(s):	Michael Riley Gemma Rooke	
Job Title & Location:	Communities Manager Community Engagement Officer	
Department/Service Area:	Communities	
Telephone & E-mail Contact:	01706 252551 - gemmarooke@rossendalebc.goc.uk	
Date Assessment: 21 st May 2010	Commenced:	Completed:

1. Impact Assessment – Policy and Target Outcomes

- a) Summarise the main aims/objectives of the strategy, policy, procedure, project or decision (refer to “**Notes for Guidance**” for details).

Following a comprehensive review of leisure provision in the Borough, it was recommended at Full Council that a full options appraisal for Bacup Leisure Hall be taken to Cabinet in June 2010. There are a number of options being explored by Cabinet, a number of which would result in the Leisure Hall closing or result in a longterm impact on the present users of the site. This community impact assessment addresses the impact of potential closure.

Rossendale Borough Council (RBC) and Rossendale Leisure Trust (RLT) staff will provide support to the present users of the site including:

- Understanding the resources needed by each group
- Understanding current commitments from RLT to the user groups, e.g. cost, hire time
- Identifying possible existing venues for groups to use with similar recourses/costs

The assessment looks at the impact of closure on the present users and how RBC and RLT can work with and support the current user groups to find suitable alternatives which would include relocating to another venue. It will also consider the impact that closure may have on the groups including:

- Cost
- Location / Travel
- Resources available and moving of resources
- Accessibility of the venue
- The impact on RBC, in terms of staff time
- Publicity
- Possibility of relocation outside of the borough boundary

- b) Is the policy or decision under review (please tick)

New/proposed

Modified/adapted

Existing

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 2 of 16	

c) Main or intended groups identified as beneficiaries, targets or users of (or affected in any other way) this strategy, policy, project, procedure or decision? Please specify in box below:

- Customers/citizens of the district
- Targeted/specific groups of customers/citizens (indicate below in [d]).
- Elected Members/Councillors
- Internal colleagues/customers or other public authorities e.g. government agencies
- Community Groups/voluntary sector groups or campaign/interest groups
- Staff/employees (in their contractual position) and/or potential employees/trainees.
- Any other stakeholder e.g. trade unions, contractors, suppliers, district partners, public agencies (not directly under Council control), intermediaries representing interest groups e.g. tenants, developers, legal agencies or third parties.

Main beneficiaries:

- Customers of the district
- Targeted/specific groups of customers (as indicated below in [d])
- Community Groups/voluntary sector groups or campaign/interest groups
- Internal colleagues/customers or other public authorities
- Rossendale Leisure Trust, including employees

d) Please detail below specific equality groups who will be the main beneficiaries, targets and users of this strategy, policy, project, procedure or decision, or who will be affected in any other way.

Key equality groups as main beneficiaries or affected in any other way (where appropriate):

Key equality groups as intended beneficiaries of the Leisure Hall:
Older People

In addition the project would impact on those groups identified in the action plan and residents in close vicinity to the hall and general users of the facility.

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 3 of 16	

e) To assist with the assessment you may need to consider collecting the following information, before completing the table in Section 2:

- NATIONAL DATA e.g. surveys, reports, statistics, etc which point up specific areas/issues.
- LOCAL DATA e.g. demographics, service mapping studies & relevant research.
- MANAGEMENT INFO e.g. data collected for operational/financial or other purposes.
- MONITORING DATA e.g. information already available or collected. For example: disability type, age band, gender, location. (ref. existing LPSIs).
- CONSULTATION/CONTACT DATA e.g. user group feedback, representations, specific consultation events etc.
- CUSTOMER COMPLAINT/FEEDBACK e.g. results of investigations, inquiries, elected member cases, normal complaints/compliments etc.
- Views of LSP Officers, independent externals, contractors/suppliers, partners and academia (if relevant).
- OTHER e.g. frontline employee feedback, other research, experiences of other agencies/local authorities, councillors mailbags/surgeries.

Please detail in the box below, the information you have considered to make this decision/recommendation regarding the communities affected by this.

Local Data 2009 Leisure Review Report
Management Data current user list from the operators (Rossendale Leisure Trust), Rossendale Borough Council Community Mapping information 2009
Consultation / Contact Data 2009 Leisure and Culture Survey, customer consultation database from 2009 Leisure Review
Other Informal consultation carried out by the operators (Rossendale Leisure Trust) with users and by Rossendale Borough Council Community Engagement Officer

f) Is further consultation, data collection or research still required?

Yes

No

(If yes then complete Action Plan)

Key Actions (note responsible officer(s)):

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 4 of 16	

The Community Impact Assessment has been carried out in accordance with the information currently available.

It is recognised that should Bacup Leisure Hall close or transfer to another operator RBC, RLT and the present user groups need to work together to identify opportunities for alternative arrangements. In addition RBC and RLT will work alongside those 'informal' users who do not regularly book the hall.

At the time of producing this community impact assessment the agreed option for the Leisure Hall specific actions have not yet been agreed with the present users of the hall. However, these may include:

- Potentially supporting the cost of moving for groups
- Physical moving of resources eg: bowling mats
- Communication around new venues

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 5 of 16	

2. Impact – Evidence

Using the table below please tick whether you have evidence that the policy/strategy/decision has a negative, positive or neutral impact **from an equalities perspective** on any of the equality groups listed below. **Throughout this document please also give consideration to the wider community cohesion impacts within and between the groups identified.**

		Positive Impact – (It could benefit)	Negative Impact – (It could disadvantage)	Reason	Neutral Impact (Neither)
Gender	Women	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services.	<input checked="" type="checkbox"/>
	Men	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
Race (Ethnicity or Nationality)	Asian or Asian British people	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
	Black or black British people	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
	Chinese or other ethnic people	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
	Irish people	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
	White people	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
	Chinese people	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
	Other minority communities not listed above (please state)	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
Disability	Physical/learning/mental health	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
Sexuality	Lesbians, gay men and bisexuals	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 6 of 16	

		Positive Impact – (It could benefit)	Negative Impact – (It could disadvantage)	Reason	Neutral Impact (Neither)
Gender Identity	Transgender people	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
Age	Older people (60+)	<input type="checkbox"/>	<input type="checkbox"/>	Alternative facilities identified for groups and services	<input checked="" type="checkbox"/>
	Younger people (17-25), and children	<input type="checkbox"/>	<input type="checkbox"/>	No existing services targeting younger people and children	<input checked="" type="checkbox"/>

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 7 of 16	

		Positive Impact – (It could benefit)	Negative Impact – (It could disadvantage)	Reason	Neutral Impact (Neither)
Belief	Faith groups *	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Other Groups (e.g. carers, rurally isolated, gypsies & roma travellers, people on low incomes)		<input type="checkbox"/>	<input type="checkbox"/>	The impact of closing the hall will be dependent on the outcome of the joint work between RBC, RLT and the user groups. Therefore a positive or negative impact will depend on the suitability of new venues for the intended target groups.	<input checked="" type="checkbox"/>

Notes:

* Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, Hindus. Consider faith categories individually and collectively when considering positive and negative impacts

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 8 of 16	

3. Impact – Nature/Type

- a) Could you further improve the strategy, project, policy, procedure or decision's positive or neutral impact? If "Yes", this should be detailed in the Action Plan.

YES NO

- b) You need to think about how you can mitigate any adverse or negative impact(s) of the proposal, or how you might use the policy, strategy, project, procedure or decision to promote a positive impact. You must consider whether you have identified that this proposal has a:

High Impact: that the policy, project or decision will have a high, negative impact i.e. that it may be or is unlawfully discriminating against some groups, you will have to take immediate action to mitigate this.

OR:

Lower Impact: the policy, project or decision will have a negative or adverse impact (that may not be lawful). You will also need to consider what changes you could make to remove this impact.

If you have identified adverse impact you must determine whether you will recommend that the Council should:

- Change the policy/decision, stating what the changes should be
- Revise the policy/decision, stating the revisions
- Consult further if you feel that you do not have enough information.

Actions arising from the impact assessment should form part of the Service Planning Process.

Key Actions:

In the event of closure or change of use an exit strategy should be implemented with regards to each specialist group. For further detail see action plan at point 6.

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 9 of 16	

4. Impact Assessment - Summary

Key Findings

Please list the major outcomes/results/findings of this assessment in relation to equality which require action by the Council detailing these in the Action Plan at the back at this document. If no specific actions have been identified please detail your key findings below:

Key Findings:

Dog training and shows

Discussions with the four dog organisations/clubs that access the hall have highlighted the following:

- Mrs M Stephenson: Looking at an alternative venue.
- Rochdale Canine Club. Hold one show per year at the Hall. They are having difficulty finding an alternative venue within the Bacup and Witworth area. They are actively seeking an alternative venue and it has been suggested that they contact Rochdale Council for advice.
- Rossendale Dog Training Club: Have been offered the use of the Sunday School Hall at Cowpe
- Rossendale Canine Club: Hold one show a year booked on 7th September 2010. They are actively seeking an alternative venue but at the date of writing no venue has been found.

Bowling Groups

The mats used by the bowlers are of a standard competition size. The mats need to be stored on site and assistance is required to lay and take up the mats. The bowling club have also indicated that a large number of their members travel from outside of the borough (Burnley and Rochdale). These elements are creating a challenge to finding alternative accommodation in the East of the vally.

RLT are working with the bowlers and have identified the possibility of a venue in Whitworth one night and one weekend.

Possibility of Alder Grange two nights. The pricing strategy at Alder Grange may present a problem at £40 per hour compared to their present outlay of £80 for 3.5hrs. The ongoing challenge is to find a venue to use during the day.

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 10 of 16	

Travel

The majority of regular user groups have found alternative accommodation. The impact of travel arrangement on groups still requiring alternative accommodation may have a positive or negative impact dependant on the location of the new venue. Public transport is available throughout the borough providing access to alternative facilities. That said consideration needs to be taken on the likelihood and ability of some user groups to make the transfer to new facilities using public transport. This needs to form part of the discussion around the exit strategy for each group.

Leisure Facilities

Squash and badminton facilities are also available for hire at the leisure centre. These facilities have been considered as part of the 2009 Leisure Review. Both Squash and Badminton facilities are currently available at Haslingden Sports Centre. Squash provision is forms part of the plans being considered as part of the improvements to Marl Pits.

5. Impact Assessment – Further Action

Please give the details of the monitoring/evaluation/review process that has/will be set up to check the successful implementation of the policy, project, strategy or decision including improved outcomes/impact and identify the review date.

Evaluation/ monitoring/ review process:

Review Date:

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 11 of 16	

6. IMPACT ASSESSMENT ACTION PLAN

Please list below any recommendations for action that you plan to take as a result of this impact assessment (refer to Sections 3 & 4).

Issue	Action required	Lead officer	Timescale	Resource implications	Comments
RBC, RLT and the existing users of Bacup Leisure Hall are working closely together to identify possible alternatives should Bacup Leisure Hall close.					
Emergency planning rest centre - Relocation	None	Lesley Cropper	Complete	All of the highlighted actions will be met within existing budget	Relocated to Bacup Central Methodist Church - no further support required.
Archery Club - Relocation	None	Gemma Rooke/Diane Scott	Complete		Relocated to private facilities outside of Rossendale, no further support required

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 12 of 16	

Dog Show/Training	Support to identify alternative venue	Gemma Rooke/Diane Scott	June 2010		Finding alternative venues is showing signs of success. See point 4 above.
Bands / events	Produce listing of alternative venues	Gemma Rooke/Diane Scott	July 2010		List needs to be shared and become a public document
Easter Market	None	Gemma Rooke	Complete		The group is aware of the potential closure, they have indicated that they will look for suitable accommodation nearer to Easter 2011.
Guitar Fair	None		Complete		Alternative venue found by group
Indoor Bowling League	Support to identify alternative venues	Gemma Rooke/Diane Scott	June 2010		Meetings are taking place between the bowlers, RLT and RBC to identify options and look into alternatives. See point 4.

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 13 of 16	

RLT's Monthly Dances	None	Diane Scott Gemma Rooke	June 2010		Trust to identify alternative venue.
Christmas Fair	Support with transfer to new venue or to continue to research alternatives	Gemma Rooke/Diane Scott	June 2010		RLT have negotiated the use of Haslingden Sports Centre. The group are continuing look for other venues that may be more suitable.
Christmas Dance	Support to identify alternative venue	Gemma Rooke/Diane Scott	June 2010		
Samba Dance	Support to identify an alternative venue	Gemma Rooke	June 2010		
Rossendale Players	None	Gemma Rooke	Complete		Moved to the Riverside
	None				

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 14 of 16	

National Blood Service		Gemma Rooke	Complete		The group have their own contingency plans
Forester New Year and three dances	Support to identify an alternative venue	Gemma Rooke/Diane Scott	June 2010		Need a space for Christmas Eve and New Year Eve.
Bacup Casual Bowlers	Support to find an alternative venue	Gemma Rooke	June 2010		A meeting is taking place between RLT, the group and RBC to identify alternatives.
Groups may require additional financial support to move venues	Identify funding to support groups in transferring to new venues	Gemma Rooke	June 2010		Where appropriate signpost group to suitable grants
Casual bookings require alternative arrangements	Produce listing of alternative venues, based on the community mapping exercise	Gemma Rooke	July 2010		A mapping of community venues has been conducted and will be placed on the RBC and RLT websites.
Period of notice for moving to alternative venues	Provide a minimum 8 weeks notice	Gemma Rooke/Diane Scott	June 2010		
					:

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 15 of 16	

Responsible Section/Team		Version	
Responsible Author		Due for review	
Date last amended		Page 16 of 16	