

Community Impact Assessment

Checklist & Signature Sheet

This should be commenced at the start of the Community Impact Assessment (CIA) process.

Name of Strategy/Policy/ Service or Function:	Illegal Eviction and Harassment Policy
Initial CIA 🗵	Full CIA
Please check the following steps	have been completed before signing below:
•	mpleted eted (where appropriated) t Officers/Service Areas/Partners
Signed:	
	nager Department: Health, Housing and Regeneration Date completed: 05.01.11
Received by and date received in Please sign the CIA as indicate Liz Murphy Head of People and Policy Rossendale Borough Council	the People & Policy Team: d above, retain a copy and send a copy of the CIA to:
Stubbylee Hall Stubbylee, Bacup Rossendale OL13 0DE <u>lizmurphy@rossendalebc.gov.t</u>	<u>uk</u>
MANAGEMENT ACTION REQU	RED (to be completed by the Head of P&P)
 Referred back to Assessor for Refer to Committee: Considered by Community Im Published/made publicly avail 	(specify committee & date) spact Assessment & Scrutiny Group: (date)
Signed: Date of Review ¹ :	(Head of P&P) Date:

¹ This date will be set on an annual basis as default for review unless otherwise specified by you.

Responsible Section/Team	Health, Housing and Regeneration	Version	1
Responsible Author	R Lawlor	Due for review	
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COMMUNTIY IMPACT ASSESSMEMT INITIAL SCREENING FORM

Name of Community Impact Assessment (the policy, decision, strategy, programme, procedure, action plan, function or service etc.):	Illegal Eviction and Harassment Policy		
Officer Name(s):	Rebecca Lawlor		
Job Title & Location:	Health and Housing Manager Futures Park		
Service Area/ Team:	Health, Housing and Regeneration		
Telephone & Email Contact:	01706 252402 rebeccalawlor@rossendalebc.gov.uk		
Date Assessment:	Commenced: 05.01.11	Completed: 05.01.11	
Is the policy ² or decision under review (please tick)			
New/Proposed ⊠ Modified/adapted			
1. Scope of the Community Impact Asses	sment		
Adoption of Illegal Eviction and Harassment	Policy for tenants within	n the rented sector.	
2. Aims & Objectives – summarise the main aims/objectives of the policy, decision, strategy, action plan, project or procedure (please refer to CIA Guidance for details)			
To get agreement to adopt the proposed Illegal Eviction and Harassment Policy providing a clear response and statement of the role of the Council in dealing with potential cases.			

² Policy can be defined as a policy document, decision, strategy, function, service, action plan, programme, procedure, initiative or process.

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3. Impact – Could a particular group of people be affected differently in either a negative or positive way?				
	Positive Impact – it could benefit	Negative Impact – it could disadvantage/ affect differently	Neutral Impact (Neither)	Please indicate whether this is high (H), medium (M) or low (L). If a negative impact is identified please complete a Full CIA ³
Women				
Men				
Race (Ethnicity or Nationality) – BME or Majority Population - please state which group(s):				
People with a disability (physical, learning/ mental health)				
Lesbians, gay men and bisexual people				
Transgendered people				
Older people (60+)				
Younger people (17-25), and children				
Religious / Faith groups⁴				
Other excluded groups (e.g. careers, rurally isolated, gypsies & roma travelers, people on low incomes etc.). Please state which group(s):				
Is a Full Community Impact Assessment require	d? Yes: No	: ⊠	Head of P&P	signature:
Lead Officer signature: Rebecca Lawlor			Date: 05.01.11	1

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³ If you have identified any negative impact you *will* need to complete a Full Community Impact Assessment. If there are no negative impacts identified you do not need to complete a Full Community Impact Assessment.

⁴ Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, and Hindus. Consider faith categories individually and collectively when considering positive and negative impacts.