

Community Impact Assessment Form

Name of Strategy/Policy:	The process of grant allocation 2011 - 2013	
Officer Name(s):	Liz Sandiford	
Job Title & Location:	Head of People and Policy Stubbylee Hall	
Department/Service Area:	People and Policy	
Telephone & E-mail Contact:	01706 252452	
Date Assessment: 31.5.2011	Commenced: 31.5.2011	Completed: 18.6.2011

1. Impact Assessment – Policy and Target Outcomes

- a) Summarise the main aims/objectives of the strategy, policy, procedure, project or decision (refer to “**Notes for Guidance**” for details).

The Council has agreed a new process of allocating grants for 2011-2013, this has been subjected to a Community Impact Assessment, to ensure that all measures are undertaken to mitigate any negative impact.

However, due to the volume of grant applications there is a need to further assess any impact on Equality Groups in relation to the process used to prioritise the funding available.

- b) Is the policy or decision under review (please tick)

New/proposed

Modified/adapted

Existing

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 1 of 9	

c) Main or intended groups identified as beneficiaries, targets or users of (or affected in any other way) this strategy, policy, project, procedure or decision?
Please specify in box below:

- Customers/citizens of the district
- Targeted/specific groups of customers/citizens (indicate below in [d]).
- Elected Members/Councillors
- Internal colleagues/customers or other public authorities e.g. government agencies
- Community Groups/voluntary sector groups or campaign/interest groups
- Staff/employees (in their contractual position) and/or potential employees/trainees.
- Any other stakeholder e.g. trade unions, contractors, suppliers, district partners, public agencies (not directly under Council control), intermediaries representing interest groups e.g. tenants, developers, legal agencies or third parties.

The grant allocation process allocated grants to the following organisations:
 Citizens Advice
 Bacup Family Centre
 The STAR Centre
 Bacup Consortium Trust
 Credit Union
 St Peters Church Landside
 The White Horse project
 Incredible Edible
 The Magdelene Project
 Rossendale Basketball Club
 Horse and Bamboo Theatre
 Crawshawbooth Community Association
 The main beneficiaries being customers/citizens of the District and Community Groups

d) Please detail below specific equality groups who will be the main beneficiaries, targets and users of this strategy, policy, project, procedure or decision, or who will be affected in any other way.

Key equality groups as main beneficiaries or affected in any other way (where appropriate):
 Citizens Advice: Men, Women, People who are BAME, Disabled, Older People
 Bacup Family Centre: Men, Women, People who are BAME, Disabled, Younger People, Children
 The STAR Centre: Women, Children
 Bacup Consortium Trust: Men, Women, People with Disabilities
 Credit Union: Men, Women, People with Disabilities, Older People, People who are BAME
 St Peters Church Landside: Men, Women, BAME, Disabled, Older
 The White Horse project: Younger People
 Incredible Edible: Men Women

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 2 of 9	

The Magdelene Project: Women
Horse and Bamboo Theatre: People with Disabilities, Younger People
Rossendale basket Ball Club: Men, Women, Young People

- e) To assist with the assessment you may need to consider collecting the following information, before completing the table in Section 2:

Please detail in the box below, the information you have considered to make this decision/recommendation regarding the communities affected by this.

Overview and scrutiny Committee Report of the Value for Money Task and Finish Group 29.1.2010
Consultation which has previously taken place with the CAB, Credit Unions, Help Direct, Family Centres inrelation to grant funding.
Regular feedback from the STAR Centre.
Information contained within the application forms

- f) Is further consultation, data collection or research still required?

Yes

No

(If yes then complete Action Plan)

Key Actions (note responsible officer(s)):

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 3 of 9	

2. Impact – Evidence

Using the table below please tick whether you have evidence that the policy/strategy/decision has a negative, positive or neutral impact **from an equalities perspective** on any of the equality groups listed below. **Throughout this document please also give consideration to the wider community cohesion impacts within and between the groups identified.**

		Positive Impact – (It could benefit)	Negative Impact – (It could disadvantage)	Reason	Neutral Impact (Neither)
Gender	Women	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The funding applied for is less than requested.	<input type="checkbox"/>
	Men	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Race (Ethnicity or Nationality)	Asian or Asian British people	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	Black or black British people	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	Chinese or other ethnic people	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	Irish people	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	White people	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	Chinese people	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	Other minority communities not listed above (please state)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Disability	Physical/learning/mental health	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Sexuality	Lesbians, gay men and bisexuals	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Gender Identity	Transgender people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Age	Older people (60+)	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
	Younger people (17-25), and children	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 4 of 9	

		Positive Impact – (It could benefit)	Negative Impact – (It could disadvantage)	Reason	Neutral Impact (Neither)
Belief	Faith groups *	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Other Groups (e.g. carers, rurally isolated, gypsies & roma travellers, people on low incomes)		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Notes:

* Faith groups cover a wide range of groupings, the most common of which are Muslims, Buddhists, Jews, Christians, Sikhs, Hindus. Consider faith categories individually and collectively when considering positive and negative impacts

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 5 of 9	

3. Impact – Nature/Type

- a) Could you further improve the strategy, project, policy, procedure or decision's positive or neutral impact? If "Yes", this should be detailed in the Action Plan.

YES NO

- b) You need to think about how you can mitigate any adverse or negative impact(s) of the proposal, or how you might use the policy, strategy, project, procedure or decision to promote a positive impact. You must consider whether you have identified that this proposal has a:

High Impact: that the policy, project or decision will have a high, negative impact i.e. that it may be or is unlawfully discriminating against some groups, you will have to take immediate action to mitigate this.

OR:

Lower Impact: the policy, project or decision will have a negative or adverse impact (that may not be lawful). You will also need to consider what changes you could make to remove this impact.

If you have identified adverse impact you must determine whether you will recommend that the Council should:

- Change the policy/decision, stating what the changes should be
- Revise the policy/decision, stating the revisions
- Consult further if you feel that you do not have enough information.

Actions arising from the impact assessment should form part of the Service Planning Process.

Key Actions:
The Council has a limited resource available to allocate to community groups. Consultation will take place with groups to understand the impact of the grant and allocation

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 6 of 9	

4. Impact Assessment - Summary

Key Findings

Please list the major outcomes/results/findings of this assessment in relation to equality which require action by the Council detailing these in the Action Plan at the back at this document. If no specific actions have been identified please detail your key findings below:

Key Findings:
Detailed in the action plan

5. Impact Assessment – Further Action

Please give the details of the monitoring/evaluation/review process that has/will be set up to check the successful implementation of the policy, project, strategy or decision including improved outcomes/impact and identify the review date.

Evaluation/ monitoring/ review process:

The Communities Team representatives will be meeting with those organisations to ascertain any impact due to the reduced grant allocation
The Communities Team will be reviewing any learning from the grant allocation process.

Review Date: 29.9.2011

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 7 of 9	

6. IMPACT ASSESSMENT ACTION PLAN

Please list below any recommendations for action that you plan to take as a result of this impact assessment (refer to Sections 3 & 4).

Issue	Action required	Lead officer	Timescale	Resource implications	Comments
Many organisations have not received the level of funding they requested which could impact on an Equality Group	<ul style="list-style-type: none"> • Work with organisations to identify alternative funding streams. • Signpost customers to other existing organisations which offer similar services so they are not affected: For example Welfare Rights, National Debt Line . • Support the organisations to identify how they can work more efficiently, reduce costs and minimise any impact on customers, for 	Mike Riley / Alison Wilkins / Gemma Rooke	Officer time	Within existing	It is acknowledged that many groups will face a similar challenge as the Council, to reduce their overhead costs to minimise the impact to customers.
Responsible Section/Team	People and Policy	Version	1		
Responsible Author	Head of People and Policy	Due for review	29.9.2011		
Date last amended	18.6.2011	Page 8 of 9			

	<p>example shared management posts.</p> <ul style="list-style-type: none"> • Offer other benefits which could build the capacity of the organisation and minimise any impact to customers for example accommodation 				

Responsible Section/Team	People and Policy	Version	1
Responsible Author	Head of People and Policy	Due for review	29.9.2011
Date last amended	18.6.2011	Page 9 of 9	