

Time: 6.30pm (please see note below)

Date 31st October 2011

Venue: Council Chamber, The Business Centre, Futures Park, Bacup, OL13 0BB



Please note, as there is only one item on the agenda tonight, Emma Hussain will be holding an awareness session on the policy development and community impact assessment process and what Councillors need to be looking at. This will be held at 7pm after the agenda item.

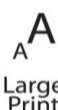
Supported by: Patricia Couch, Scrutiny Support Officer, Tel: 01706 252426 or email patriciacouch@rossendalebc.gov.uk

The Council Chamber is located on the 464 bus route (Lee Mill bus stop). The 464 bus runs between Accrington and Rochdale, calling at stops in Haslingden, Rawtenstall, Waterfoot, Bacup and Whitworth. Directions to the Council Chamber and transport information can be found [here](#).

ITEM		Lead Member/Contact Officer
A.	BUSINESS MATTERS	
A1.	Apologies for Absence	
A2.	To approve and sign as a correct record the Minutes of the meeting held on 12 th September 2011	
A3.	Declarations of Interest <i>Members are advised to contact the Monitoring Officer in advance of the meeting to seek advice on interest issues if necessary.</i> Members are requested to indicate at this stage, any items on the agenda in which they intend to declare an interest. Members are reminded that, in accordance with the Local Government Act 2000 and the Council's Code of Conduct, they must declare the nature of any personal interest and, if the interest is prejudicial, withdraw from the meeting during consideration of the item.	Patricia Couch, Scrutiny Support Officer: (01706) 252426 Email: patriciacouch@rossendalebc.gov.uk
A4.	Urgent Items of Business To note any items which the Chair has agreed to add to the Agenda on the grounds of urgency	
B.	COMMUNITY ENGAGEMENT	
B1.	Public Question Time	Pat Couch, Scrutiny Support Officer: (01706) 252426
C.	Chair's Update To receive any communications from the Chair.	
D.	POLICY DEVELOPMENT	
D1.	Debt Collection Process for Works in Default – verbal update	Councillor Marriott/Sarah Blackwell Assisant Solicitor (01706) 252481

The agenda and reports are also available for inspection at the Council's One Stop Shop, Lord Street, Rawtenstall. Other formats are available on request. Tel 01706 21777 or contact Rossendale Borough Council, Futures Park, Bacup, OL13 0BB

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D2.	Forward Plan – an up-to-date copy will be circulated at the meeting	Councillor Oakes/Pat Couch, Scrutiny Support Officer
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Helen Lockwood

Helen Lockwood
Chief Executive

Date Published: 21 October 2011