

## INITIAL COMMUNITY IMPACT ASSESSMENT

<b>Name of Policy, Decision, Strategy, Service or Function, Other: (please indicate)</b>	Review of the Freedom of Information Publication Scheme and Guide to Information	
<b>Lead Officer Name(s):</b>	Clare Birtwistle	
<b>Job Title &amp; Location:</b>	Principal Legal Officer	
<b>Department/Service Area:</b>	Legal Services	
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<b>Date Assessment:</b> 20 <sup>th</sup> January 2012	<b>Commenced:</b> 20 <sup>th</sup> January 2012	<b>Completed:</b> 20 <sup>th</sup> January 2012

**We carry out Community Impact Assessments to analyse the effects of our decisions, policies or practices. The CIA should be undertaken/started at the beginning of the policy development process – before any decisions are made.**

### 1. Overview

<b>The main aims/objectives of this policy<sup>1</sup> are:</b>
The purpose of a publication scheme is to make sure that a significant amount of information is available to the public without the need for a specific request. It is a guide to the types of information which Rossendale Borough Council makes public, and includes information about the form information is published in, where published information may be obtained from and whether or not the Council charges for the information. It is a legal requirement to update the Council's Freedom of Information Publication Scheme and Guide to Information from time to time. The Council approved its Publication Scheme on 16 <sup>th</sup> December 2004 and updated the same on 2 <sup>nd</sup> August 2007 and 10 <sup>th</sup> December 2008. The implementation of this Scheme, including access to and provision of information will be undertaken in line with the Council's equality policy.

<sup>1</sup> Policy refers to any policy, strategy, project, procedure, function, decision or delivery of service.

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Where information is published on the Council's website, but an applicant does not wish to or does not have access to the internet, a hard copy of the information will be provided. Requests for translation of documents /publications into other languages and/or alternative formats will be dealt with on a case by case basis in line with the Council's equality policy.

(Refer to **CIA Guidance** for details)

Is the policy or decision under review (please tick)

New/proposed

Modified/adapted

Existing

Date of Review<sup>2</sup>: 20<sup>th</sup> January 2012

## 2. Equality Impact

Using the table below please indicate whether the policy/strategy/decision has a positive, negative or no impact **from an Equalities perspective** on any of the protected equality groups listed below. **Please also give consideration to wider equality of opportunity and community cohesion impacts within and between the groups identified. If you have identified any negative impact and mitigating actions are not sufficient, you will need to complete a Full Community Impact Assessment.**

Equality		Positive Impact (It could benefit)	Negative Impact (It could disadvantage)	Reason and any mitigating actions already in place (to reduce any adverse /negative impacts or reasons why it will be of positive benefit or contribution)	No Impact
Age	Older people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Younger people and children	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Disability	Physical/learning/mental health	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Gender Reassignment	Transsexual people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Pregnancy and Maternity		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Race (Ethnicity or Nationality)	Asian or Asian British people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Black or black British people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Irish people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

<sup>2</sup> This date will be set on an annual basis as default for review unless otherwise specified by you.

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<b>Equality</b>		<b>Positive Impact</b> (It could benefit)	<b>Negative Impact</b> (It could disadvantage)	<b>Reason</b> and any mitigating actions already in place (to reduce any adverse /negative impacts <u>or</u> reasons why it will be of positive benefit or contribution)	<b>No Impact</b>
	White British	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Chinese people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Gypsies & Travellers	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Other minority communities not listed above (please state)	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Belief or Religion</b>		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Gender</b>	Women	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
	Men	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Sexual Orientation</b>	Lesbian women, gay men and bisexual people	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Marriage and Civil Partnership</b> (employment only)		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Contribution to equality of opportunity</b>		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Contribution to fostering good relations between different groups</b> (people getting on well together – valuing one another, respect and understanding)		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
<b>Human Rights</b> <a href="http://intranet/site/scripts/documents_info.php?categoryID=86&amp;documentID=251">http://intranet/site/scripts/documents_info.php?categoryID=86&amp;documentID=251</a>		<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

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