1. **RECOMMENDATION(S)**

1.1 The Committee is asked to consider the internal audit progress report for the period to 31st August 2012.

2. **PURPOSE OF REPORT**

2.1 To present the internal audit progress report covering the period to 31st August 2012.

3. **CORPORATE PRIORITIES**

3.1 The matters discussed in this report impact directly on the following corporate priorities:

- **Responsive and value for money local services** – responding to and meeting the different needs of customers and improving the cost effectiveness of services.

4. **RISK ASSESSMENT IMPLICATIONS**

4.1 This report is provided for information and to support the Audit and Accounts Committee’s role in relation to risk management.

5. **BACKGROUND AND OPTIONS**

5.1 In the context of fulfilling its responsibility to monitor the adequacy and effectiveness of the internal audit service, and to review internal audit reports, the Committee is asked to consider the assurance provided by the Internal Audit Service and the related audit inputs.

5.2 The report, at Appendix A, provides a summary of internal audit activity undertaken in the 2012/13 financial year to 31st August 2012.

**COMMENTS FROM STATUTORY OFFICERS:**

6. **SECTION 151 OFFICER**

6.1 Any financial implications are commented upon in the report.

7. **MONITORING OFFICER**

7.1 Any legal implications are commented upon in the report.

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**Subject:** Internal Audit Progress Report to 31st August 2012  
**Status:** For Publication  
**Report to:** Audit and Accounts Committee  
**Date:** 19th September 2012  
**Report of:** Head of Internal Audit  
**Portfolio Holder:** A Well Managed Council  
**Key Decision:**  
- [ ] Forward Plan  
- [ ] General Exception  
- [ ] Special Urgency  
**Community Impact Assessment:**  
- Required: No  
- Attached: No  
**Biodiversity Impact Assessment:**  
- Required: No  
- Attached: No  
**Contact Officer:** Andrew Fox  
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**Telephone:** 01772 534920  
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8. HEAD OF PEOPLE AND POLICY (ON BEHALF OF THE HEAD OF PAID SERVICE)
8.1 No Human Resource implications.

9. CONSULTATION CARRIED OUT
9.1 Reported findings have been discussed and agreed, including management responses to the recommendations, with respective service managers and heads of service prior to reporting.

10. CONCLUSION
10.1 The audit programme is progressing in line with the plan.

No background papers