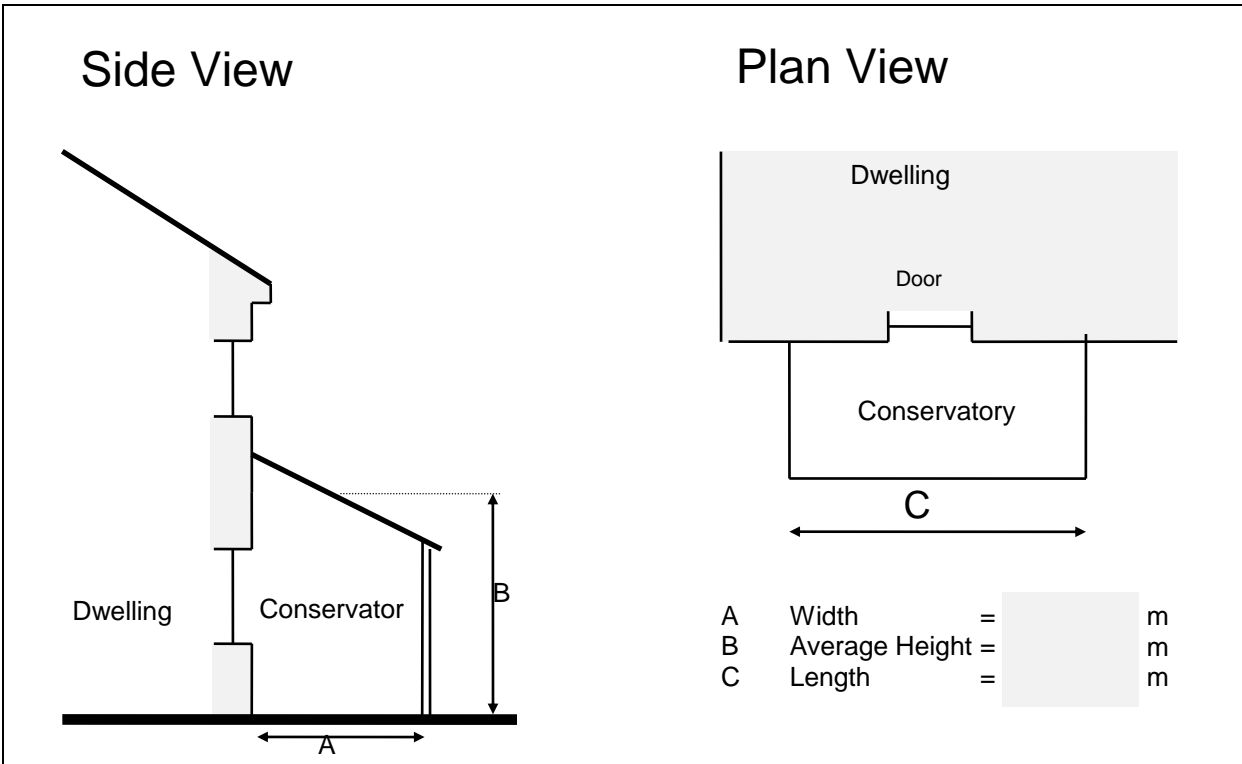


Case No.:

## Building Regulations 2010 (as Amended) Exempt Buildings Pro-forma Conservatory

This form has been designed so that the Council may decide whether an application under the Building Regulations will be required for the erection of the conservatory.

Owners Name:	
Address of Proposal:	
Telephone Number:	



I confirm that the dimensions and information I have given on this form are accurate, and that I believe the proposed conservatory is exempt from the requirements of the Building Regulations 2010 (as Amended). I also understand that the information contained within this form may be shared with other sections of the Council.

Signed....	
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## **The Regulations**

A conservatory is exempt from the **Building Regulations** providing that it meets with the following criteria:

- it has a floor area of less than 30m<sup>2</sup>;
- it is at ground floor level;
- it does not contain living accommodation, heating appliances or WCs;
- the conservatory is substantially glazed (glazing includes transparent plastics and polycarbonates);
- all glazing in or around doors or at low level is laminated, toughened or safety glass;
- the walls, doors and windows between the dwelling and the conservatory remain.

## **Notes**

**‘Conservatories’ used as kitchens, lounges, dining rooms etc. are NOT exempt from the Building Regulations, and as such an application must be made.** Application forms can be obtained from the Council’s website.

**Conservatories should provide ventilation to the rooms they enclose.**

**All existing extract fans, flue pipes and drains must be accommodated in the works, so that their operation is not adversely affected by the conservatory.**

## **Planning Permission**

Please be aware that Planning Permission and Building Regulation Approval are two entirely separate issues. Regardless of whether permission under the Building Regulations is required, you are advised to contact the Authority’s Development Control Section to discuss whether Planning Permission will be needed for this or any other work you propose.

Correspondence regarding Planning Permission should be addressed to Development Control, The Business Centre, Futures Park, Bacup, OL13 0BB.

Once complete, please return to **Building Control, Rossendale Borough Council, The Business Centre, Futures Park, Bacup, OL13 0BB.**

In return you will be sent either a letter of confirmation, exempting the conservatory from the provisions of the Building Regulations, or a set of application forms and a covering letter.