

Section 13 GDPR Data Breach Reporting Process & Form

As part of the GDPR the Vendor must establish a data breach reporting arrangements process.

Where the vendor is processing data on behalf of RBC ie the Data Controller, it has a duty to report data breaches to the controller such that the controller can report to the Information Commissioner's Office within 72 hours of discovering the breach.

Rossendale Data Breach Reporting Arrangements

Data Controller Name		Rossendale Borough Council
Data Controller's Data Protection Officer	Name	Andrew Buckle
	Address	Futures Park, Bacup, Rossendale, OL130BB
	email	andrewbuckle@rossendalebc.gov.uk
	contact phone number	
	mobile phone number	
Does the Controller have a data breach procedure? (Yes/No)		Yes
If no - how should Vendor report breaches?		N/A
if yes		Telephone or Email RBC Officer
Contact details to report data breaches	Name	Andrew Buckle
	Address	Futures Park, Bacup, Rossendale, OL130BB
	email	andrewbuckle@rossendalebc.gov.uk
	contact phone number	
	mobile phone number	
Hours of service		Mon – Friday 09.00 – 17.00 hours excluding Bank Holiday
24/7/365? (Yes/No)		No
If no please give details of times		Mon – Friday 09.00 – 17.00 hours excluding Bank Holiday
Does the council expect data breaches to be reported from a single point in the Vendor (yes)		Yes
If yes, please say who within Vendor		
Does the Controller data breach procedure comply with GDPR? (Yes/No)		Yes
if no - what action are you taking to ensure GDPR is complied with?		