

**Customers & Communities
Directorate
Council Tax & Non-Domestic Rates
Rossendale Borough Council
P O Box 104, Futures Park
Bacup
OL13 3BU**

This matter is being
dealt with by: Business Rates Team
Telephone: 01706 217777
Email: nndr@rossendalebc.gov.uk

Coronavirus – Business Grant Funding

The Government has announced the following grants for qualifying businesses:

Small Business Rate & Rural Rate relief recipients	£10,000
Retail, Leisure & Hospitality businesses (rateable value less than £15,000)	£10,000
Retail, Leisure & Hospitality businesses (rateable value £15,000-£51,000)	£25,000

My current records show that you are a qualifying business. In order to proceed I need you to provide some additional information, please complete the form enclosed in order that I can process your claim. Forms and evidence should be returned to the address or email above.

More detail on qualifying criteria and exceptions is available at www.rossendale.gov.uk

This funding has been made available by the Government in order to support business in response to Coronavirus, Covid-19. The Government has made clear that it will not accept manipulation of records to claim grant monies and that any business caught falsifying records will face prosecution. Rossendale Borough Council may use the information provided or share it with other public bodies for the purposes of preventing and detecting fraud.

If any of the company or trader address details are different from the address on this letter, you should contact the business rates team order to confirm your registration/occupancy details.

The United Kingdom left the EU on 31 January 2020, nonetheless under the Withdrawal Agreement the State aid rules continue to apply during a transition period, subject to regulation by the EU Commission. Grant awards constitute State Aid and applications should be made in consideration of State aid rules. Rossendale Borough Council must be satisfied that all state aid requirements have been fully met and complied with when making grant payments, including, where required: -

***“Rossendale will have strong communities with an enhanced environment and heritage.
It will be an attractive place to live where tourists visit and employers invest.”***

- compliance with all relevant conditions of the EU state aid and de-minimis regulation,
- The EU commission temporary framework for State Aid measures to support the economy in the current COVID-19 outbreak,
- the UK notified and approved scheme under that temporary framework and any relevant reporting arrangement to the EU commission.

Payments made under **Small Business Grant Funding** can be provided under the existing **de-minimis rules**. <https://www.gov.uk/state-aid>

Subject to the UK notification of a scheme under the Covid-19 temporary framework and Commission approval, we expect payments made under the **Retail, Hospitality and Leisure Grant Fund** (or the Small Business Grant Fund where the de-minimis threshold has been reached) to be paid under the **UK Temporary Framework Scheme**
https://ec.europa.eu/competition/state_aid/what_is_new/sa_covid19_temporary-framework.pdf

Please complete the declaration below to confirm that any award will not breach state aid rules

If you have not received any other de-minimis State aid, you do not need to complete or return the declaration.

If you wish to refuse to grant funding in relation to the premises to which this bill and letter relates, please complete the attached form and return it to the address above.

Yours Faithfully,



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State Aid Declaration

I confirm that:

- 1) I am authorised to sign on behalf of _____ and
- 2) _____ shall not exceed its State Aid Limits by accepting this grant payment.

SIGNATURE:

NAME:

POSITION:

BUSINESS:

ADDRESS:

Any Other Aid received

Amount of de minimis aid	Date of aid	Organisation providing aid	Nature of aid

OR

I confirm that I wish to **refuse** the grant payment in relation to the above premises.

- 1) I am authorised to sign on behalf of _____

SIGNATURE:

NAME:

POSITION:

BUSINESS:

ADDRESS:

This form should be returned to:

Council Tax & Non-Domestic Rates
Rossendale Borough Council
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OL13 3BU

Or a scanned, completed copy emailed to nndr@rossendalebc.gov.uk

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Applicants Details

Title	Forename	Middle Name/Initial	Surname
Date of Birth Ratepayer			
Capacity in which you are applying e.g. Owner, Director etc.			
Address			
Signature			

Company Details

Company Name (as registered with companies house – not applicable for sole traders)	
Company Number (as registered with companies house not applicable for sole traders)	
VAT Registration Number	
Business Rate Account Reference Number	
Address	
Telephone	
Email	

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If you do not own the business property, please provide the owner/landlord details below

Owner/Landlord	
Address	
Postcode	
Telephone	
email	

Is this the only address business address which you occupy/trade from Yes/No?

If **no**, what other address(es) do you occupy/trade from:

Company/Trader Name	
Address	
Postcode	
Local Authority Area	

Please provide your business bank details in order for grant funds to be paid.

Bank Account Name	
Sort Code	
Account Number	

I understand that in completing this form I have made a claim for business grant funding from government as a response to coronavirus. I confirm that as far as I am aware the information that I have provided is correct and complete. I understand that if I have given information which is incorrect legal action may be taken against me. I understand that the information I have provided will be compared with data held by Rossendale Borough Council in order to verify entitlements to rate relief.

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