

**Rossendale Borough Council**

PO Box 104

Futures Park, Bacup, OL13 3BU

Tel: 01706 217777

**Rossendale**  
BOROUGH COUNCIL**RETURN THIS FORM TO:****counciltax@rossendalebc.gov.uk**

COUNCIL TAX ACCOUNT NUMBER		DATE	
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**APPLICATION FOR DISCOUNT- A CARER (35 HOURS+)****TO BE COMPLETED BY THE LIABLE TAXPAYER****ADDRESS OF PROPERTY FOR WHICH DISCOUNT IS BEING CLAIMED**

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NAME OF PERSON BEING CARED FOR	
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**1. Details of resident carer (who need not be the taxpayer but who must reside at the address)**

Title		Forename		Surname	
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Total hours care provided per week	Give details if the carer is related to the person receiving care
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**2. Details of person for whom care is provided if other than Council Tax Payer**

Surname	Title
Forename(s)	Date of birth

**Indicate which of the following allowances/pensions are received and enclose proof**

	Please tick appropriate box	
<b>A. Any rate of Attendance Allowance</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>B. Higher or Middle rate of the care component of Disability Living Allowance</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>C. Increased rate of Disablement Pension</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>D Increase in Constant Attendance Allowance</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Please state briefly the type of care provided	
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**3. Total number of adult occupants (18 years and over) in property including the carer**

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**Signature and Declaration of Council Tax Payer**

I declare that the information given is true and complete to the best of my knowledge. I understand that the Council may make enquiries as necessary to verify the information given

Signature	Date
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**DATA PROTECTION STATEMENT PLEASE NOTE:** The Council has a duty to protect the public funds it administers. In order to do this, information given to the Council Tax office may be shared within the council and with other external bodies involved in the administration of public funds, for the purposes of the prevention and detection of fraud. The Council will also take steps to verify information given in support of any claim, discount

or exemption by matching with data held elsewhere within the authority or with other external bodies involved in the administration of public funds. Applications for discounts will be verified and subject to periodic review. The Council may use third party organisations to carry out such checks using financial and credit referencing information.

## **EXPLANATORY NOTES**

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### **Who can apply?**

A person liable to pay the Council Tax for a dwelling which is the sole or main residence of a Carer.

### **When will a discount be awarded?**

A discount may only be awarded if there are less than two adult occupants (18 years and over in a property). A carer is not counted when calculating the number of occupants. Should this result in there being only one occupant a discount of 25% of the Council Tax Bill may be given. If all occupants are discounted a 50% discount may apply.

### **Requirements**

The person to whom care is provided must be in receipt of either:

- \* Any rate of Attendance Allowance.
- \* The middle or highest rate of the care component of a Disability Living Allowance.
- \* An increased rate of Disablement Pension.
- \* An increased rate of Constant Attendance Allowance.

The carer must be living in the same property as the person who is receiving care, and the care provided must be for at least 35 hours a week on average.

Care provided by either husband or wife to their partner does not qualify, neither does care provided by a parent for a child under 18 years of age.

### **Appeals**

If the Council decides not to award a discount an appeal may be made to a Valuation Tribunal.

### **Regulations**

The official regulations governing Council Tax Discounts are found in various legislation made by Parliament or issued by the Secretary of State. If you wish to

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know the relevant regulations you should contact the Council Tax Section at Rossendale Borough Council.

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#### Declaration

I declare that the information I give will be complete and accurate to the best of my knowledge.

I understand that the Council may make enquiries to verify my information. I agree to inform the Council Tax department immediately if I believe the property is no longer eligible for a discount or exemption.

If my circumstances change I will inform the Council Tax department immediately.

I understand that failing to do so or providing false information may lead to prosecution.

The information on this form will be used in connection with the billing, collection and recovery of local taxes and revenues, including the calculation of any associated discounts, reliefs and benefits. The data may be disclosed to other local authorities for local taxation purposes only and to the Council's auditors.

This authority is under a duty to protect the public funds it administers and to this end may use this information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

Information will only be shared with other Council service areas without your permission if it is legitimate for the Council. Information will only be shared with other external agencies without your permission if there is a legal duty to do this or if there is a risk of serious harm or threat to life.

Please tick the box if you agree to the declaration above:

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