



This matter is being dealt with by ICT

Telephone: 01706 217777

Email: name:andrewbuckle@rossendalebc.gov.uk

Our reference: Cisco Meraki Switch Quote

Date: 8th May 2025

RE: Invitation to provide quotation for provision of Cisco Meraki Switches

Rossendale Borough Council would like to invite you to provide a quotation for the provision of 3 Cisco Meraki switches, secondary power supply and licenses.

We are specifically interested in the following items

Qty	Item
3	Cisco Catalyst 9300 C9300L-48P-4X 48 Ports Manageable Layer 3 Switch - Gigabit Ethernet, 10 Gigabit Ethernet - 10/100/1000Base-T, 1000Base-X, 10GBase-X
1	PWR-C1-715WAC-P-M C9000 715W AC Platinum Power Supply, w/MERAKI
3	Meraki MS300 Large Essentials Subscription LIC and Support 36 Months
3	Meraki MS300 Large Essentials Subscription LIC and Support 60 Months

Submitting your quotation

If you are interested in providing this service subject to our standard Terms & Conditions you must submit your quote together with the completed pricing document to the Council, no later than **12 noon: Friday 16th May 2025 to tenders@rossendalebc.gov.uk**

The email subject field should state the following:

Quotation for: Cisco Meraki Switches

The Closing date for submissions is: **12:00 noon 16th May 2025**

Any quotes received after this time may not be considered, it is your responsibility to get the quote on time.

All submissions shall be in English and prices in Sterling, exclusive of VAT.

Quotations/documentation received will be evaluated on the following criteria

Criteria	% =
	100
Quoted price	100

The successful service provider will be required to provide relevant information to include:

- Company profile and Operational Information
- A copy of Company Health & Safety policy
- A copy of your Equal Opportunities Statement & Policy
- Copies of Insurance details

In order to embed procurement best practice within the public sector we would also request copies of the following policies, but these will not be scored as part of the evaluation process:

Payment

Payments will be staged as follows on Rossendale Borough Council acceptance of the satisfactory submission of:

- 100% on successful delivery of the devices

This letter is not intended to signify a guarantee of an order being placed, and no commitment is undertaken by the Council to purchase services on receipt of quotations/documents.

Should you have any queries, please do not hesitate to contact me on the above email address.

Thank you.

Name: Andrew Buckle

Title: Head of Customer Service and IT