



OUR LONG-TERM TOWN PLAN

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| NAME OF MEETING: | Town Board Meeting |
| DATE/LOCATION | Unitarian Church, Rawtenstall 14.05.25 |
| ATTENDEES | Alyson Barnes (AB), Charlotte Sheffman (CS) Deyrick Allen (DA), David Motley (DM), David Smurthwaite (DS), Helen Warren (HW), Jackie Oaks (JAO), Jaid Flatley (JF), Kimberly Howarth (KH), Leonie Fordmiah (LF), Lynn Smith (LS), Megan Eastwood (ME), Nicola Avery (NA), Councillor Nick Harris (NH), Rob Huntington (RH), Samantha Sandford (SS) |
| GUEST ATTENDEE | Tony Gardner (TG) |
| APOLOGIES | Abdul Mannan (AM), Andy McNae (AN), Andy Schofield (AS), Eleanor Adshead (EA), Chris McKee (CM), Chris Warren (CW), Clare Birtwistle (CB), Iain Taylor (IT), Jan Shutt (JS), Jodie Oatway (JO), Peter Terry (PT), Milly Yielding (MY) |
| MINUTE TAKER | Jaid Flatley (JF) |

THE MEETING

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| 1 | <p>Welcome and Apologies / Minutes of previous meeting</p> <p>AB opened up the meeting and explained that she would chair the meeting in Iain Taylor's absence. All attendees were welcomed. Apologies were received and are recorded above.</p> <p>New board members were introduced to the board: Dave Motley- Together Housing Nicola Avery and Helen Warren- DWP Charlotte Scheffman- ACCROSS College</p> <p>LCC would confirm their representative in June.</p> <p>The minutes of the previous meeting held on 14th February were reviewed and approved. Decision: Minutes of the previous meeting were accepted. All actions completed</p> |
| 2 | <p>Updated Government Prospectus</p> <p>ME discussed the changes to Plan for Neighbourhoods guidance and explained funding amount remains the same but there are some notable changes</p> <ul style="list-style-type: none">- 3 year investment plan is now a 4 year investment plan- 2026/27 funding criteria is different in terms of revenue and capital split |

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| | <ul style="list-style-type: none"> - The funding allocation changes in 2028 and then remains for the rest of the 10 year scheme - The datapack is expected in May 2025 - The Off the shelf intervention list has increased which might reduce the need for as many green book appraised projects. <p>Capacity funding for 2024/25 has already been received- We had to reconfirm board membership and area boundary by the 22nd of April- and we made a slight change by including areas of countryside.</p> <p>Board members were given the opportunity to provide comments to the boundary a membership via email and responses were collated.</p> <p>LH raised a question over including Stacksteads in the area boundary which was proposed via email.</p> <p>ME explained that Stacksteads was not introduced to the boundary area following a consultation with the Chair and Deputy Chair. The general feel was that there was concern over potentially diluting the impact of the funding.</p> |
| 3 | <p>Development ideas/ Commissioning Process</p> <p>DS presented the approach to developing ideas for the investment plan, which had been circulated prior to the meeting.</p> <p>The challenge highlighted is to come up with sufficient projects and consider costs, risks, funding profiles and a timeline for each.</p> <p>It is expected, although not confirmed that the 4 year investment plan has to be submitted by November.</p> <p>DS explained that capturing ideas is a priority. The advice centrally is to try to avoid using consultants to develop the plan.</p> <p>During the presentation, it was requested that several workstreams are considered for research, feasibility and development and a table of suggested projects was presented with an indicative figure attached to them.</p> <p>It was highlighted that there would be other projects not listed in the table that could be suitable for inclusion in the investment plan. It was also emphasised that the projects were indicative and could evolve or be expanded to other things.</p> <p>Partners are required to put together a small group of stakeholders to design the tasks or the work. Partners are then required to advise their approach to the work and the costs involved, taking into account any management or materials costs. Partners would meet separately with Economic Development to agree the approach and what evidence can be achieved. Partners would enter into an MOU with the Council.</p> <p>RH emphasised that we channel and amplify identified elements in masterplans for Rawtenstall and Waterfoot</p> <p>Themes to be discussed: Regeneration of place Healthy communities Empowering young people</p> |

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| | <p>The board elected the following Partners to support with :</p> <p>Regeneration and Place – Iain Taylor, RBC and the Whitaker with partners Healthy Communities – Rossendale Leisure Trust and Together Housing Jobs and Skills – ACCross Empowering young people – The White Horse Project</p> |
| 4 | <p>Vision Aims and Objectives</p> <p>The new Vision and aims were presented to the board, they remained largely the same with minor adjustments to the wording.</p> <p>Decision: The revised Vision and Aims were agreed.</p> <p>TG raised a question about the measure of objectives, how do we know we've achieved objectives – what story wants to be told</p> <p>ME explained that the exercise now is to gather the baseline data during the course of the next few months.</p> |
| 5 | <p>Progress Report</p> <p>ME presented the progress report that had been submitted in advance of the meeting.</p> <p>Other items of note since the last board meeting:</p> <ul style="list-style-type: none"> - Hosted minister Norris - Youth empowerment workshop - Discussions with external funders - Data pack from MHCLG should arrive soon - Prep began on report, background and context - Progress report – risk register hasn't changed much - Community included at every stage |
| 6 | <p>Youth Engagement Workshop Feedback</p> <p>JF provided an update on the feedback received from the youth empowerment engagement session held on the 2nd April.</p> <p>Action : It was requested a single portal for key updates such as a sharepoint</p> |
| 7 | <p>AOB</p> <p>A conversation took place about the well-known sculpture Sir Hare, potentially having a place on Rawtenstall town square. She advised there would be no initial cost, just maintenance and utility for lighting.</p> <p>The consensus from the group was that they would like to see Sir Hare back in Rossendale, although the previous position in Whitaker park was effective, the town square was agreed as an appropriate location.</p> |
| 8 | <p>Actions</p> <ul style="list-style-type: none"> - Share around contact details of board members , who is who and how they can be contacted , what the groups are and who is leading them |

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| | <ul style="list-style-type: none">- Include in email link to LTP part on website, set up a Sharepoint for all documents for members to see- Economic Development to meet with selected partners |
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