

# Template NOTICE

## for display by an applicant for a Pavement Licence.

[Clause 2(5)] of the Business and Planning Act 2020.

I/We (1),

do hereby give notice that on (2) [I/we] have applied to (3)  
for a 'Pavement Licence' at: (4)

known as (5)

The application is for: (6)

Any person wishing to make representations to this application may do so by  
writing to: (7) [planning@rossendalebc.gov.uk](mailto:planning@rossendalebc.gov.uk)

by: (8)

The application and information submitted with it can be viewed on the  
Council's website: (9). <https://publicaccess.rossendale.gov.uk/online-applications/>

Signed .....

Dated (10) .....

**Guidance notes:**

Substitute the numbers with the following information:

*(1) name of applicant*

*(2) date the application is made (i.e. submitted)*

*(3) name of local authority*

*(4) postal address of premises*

*(5) name premises is known by*

*(6) brief description of application (e.g. outdoor seating to the front of the premises for serving of food and drink)*

*(7) address to which where representations can be sent*

*(8) last date for representations being the date 14 days (excluding public holidays) after the date the application is made, i.e. (2)*

*(9) the website address where the application can be viewed*

*(10) date the notice was placed, (must be the same date as (2))*