

Memorial Permit Application

Cemetery _____ Grave no: _____ Section _____

I _____ (your full name)

of _____

_____ (address)

I would like to; (tick as applicable)

- ☐ Install and maintain a memorial or kerbs
- ☐ Install and maintain a vase and plinth/tablet
- ☐ Install and maintain an additional inscription on a memorial
- ☐ Repair / renovate a memorial

- I enclose the Exclusive Right of Burial (Grave Deed)/ Statutory Declaration as evidence of ownership.
- I understand that the memorial to which this application applies is my responsibility and remains in the cemetery entirely at my risk. The memorial will be fixed in accordance with BS 8415.
- I understand that the Council may make the memorial safe by the most cost-effective means if it is found to be unsafe at any time.
- I have read and understood Rossendale Borough Council's Cemetery Rules and Regulations and I will adhere to its terms and conditions.
- I understand that I can take out private insurance for the memorial as this could help me keep it in good, safe condition. I also understand that the memorial may be inspected following the works and I am liable for any further works that may be required, for example additional fixings, removal of lettering etc.
- I enclose the following fee £ _____ (permit fees and charges are available on the Council's website)

Signature: _____ Date: _____

This form must be signed by the person to whom the right of burial has been granted, i.e. the registered grave owner; if the registered owner is deceased the signature must be that of the Executor or Administrator or failing that, the next of kin.

If you are not the registered grave owner state your relationship to the registered owner _____

Mason's details

Company name; _____ Contact name; _____

Address; _____

Contact details; Tel _____ Email _____

BRAMM registration number _____

Details of Work

Please provide a copy of all inscriptions to be cut on the memorial and an annotated illustration of the proposed memorial showing its design together with the dimensions / specification of all components and fixings being used. You will also need to show the material used in each component of the memorial.

Inscription / s

Drawing

All fees must be paid in full and written approval granted by the Council prior to any work taking place. Fees for work to memorials are available from individual masons. All works must be carried out to the satisfaction of the Registrar, in accordance with Rossendale BC's Cemetery Rules and Regulations and BS8415.

Please return the completed form to the address or email address below

Forms not completed in full will be returned immediately without notice

For Official use:

Received _____ Receipt No _____

Amount Paid _____

Signature _____ Date _____

For further information please contact the Bereavement Office

Tel: 01706 238601, Fax: 01706 873557

Rossendale Borough Council, The Business Centre, Futures Park, Bacup, OL13 0BB

Email: cemeteries@rossendalebc.gov.uk